

MEMORANDUM

June 17, 2008

TO: Art Holmes, Director, Department of Public Works and Transportation
Tom Manger, Chief of Police
Gordon Aoyagi, Director, Homeland Security
Patrick Lacefield, Director, Public Information Office
Tom Carr, Fire Chief
Uma Ahluwalia, Director, Health and Human Services

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Memo on follow-up steps outlined in the June 17, 2008 CountyStat meeting

The following items were identified for follow-up during the June 17th meeting on Montgomery County Emergency Response:

1. Identify priority intersections for LED upgrades and subsequent installation of UPS battery backup systems.
Responsible parties: Department of Public Works and Transportation (DPWT), Montgomery County Police Department (MCPD)
Other parties involved: CountyStat
Deadline: August 1st, 2008
2. Conduct cost-benefit analysis of using battery backup systems at these high-priority intersections.
Responsible parties: Department of Public Works and Transportation (DPWT)
Other parties involved: CountyStat
Deadline: September 1st, 2008
3. Coordinate efforts with Maryland state officials to ensure that high-priority state road intersections are included.
Responsible parties: DPWT
Other parties involved: CountyStat
Deadline: September 1st, 2008
4. Examine the feasibility of establishing a police auxiliary capacity to direct traffic at high-priority locations during the event of an emergency.
Responsible parties: MCPD
Other parties involved: Homeland Security, CountyStat
Deadline: August 1st, 2008
5. Create standard and uniform guidance on how motorists should proceed at an intersection with signal outages. This guidance should be formalized and used by each department in their communications to the public.

Responsible parties: MCPD, Public Information Office (PIO), DPWT
Other parties involved: Homeland Security, CountyStat
Deadline: August 1st, 2008

6. Create a formalized mechanism for notifying County employees of emergency situations and facility closures. Examine feasibility of including all County email accounts in MCEN or using other alerting systems such as Postmaster emails, voicemails, or hotlines.

Responsible parties: PIO, Homeland Security
Other parties involved: CountyStat
Deadline: August 1st, 2008

7. Document ECC staffing levels during the storm event on June 4th to determine how to best impact emergency call taking times.

Responsible parties: MCPD
Other parties involved: CountyStat
Deadline: August 1st, 2008

cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer